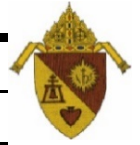


# Diocese of San Bernardino - Confirmation Liturgy Plan - 2024



Confirmation date: \_\_\_\_\_

Parish: \_\_\_\_\_ Confirmation time: \_\_\_\_\_

## Contact Information

Confirmation Coordinator: \_\_\_\_\_ Phone: \_\_\_\_\_

Sacristan: \_\_\_\_\_ Phone: \_\_\_\_\_

## Basic Information

Total to be confirmed: \_\_\_\_\_ English: \_\_\_\_\_ Spanish: \_\_\_\_\_ Number of blessings: \_\_\_\_\_

Confirmandi procession:  Yes  No

Mass to be celebrated in:  English  Spanish  Bilingual  Other: \_\_\_\_\_

Number of concelebrating priests: \_\_\_\_\_ Number of deacons: \_\_\_\_\_ (no more than 2 deacons assist at Mass)

## Liturgy of the Word (Provide book, chapter, verse)

First Reading: \_\_\_\_\_  English  Spanish  Other: \_\_\_\_\_

Second Reading: \_\_\_\_\_ None:   English  Spanish  Other: \_\_\_\_\_

Gospel: \_\_\_\_\_  English  Spanish  Other: \_\_\_\_\_

Deacon to proclaim Gospel: \_\_\_\_\_ (If no deacon, name of priest)

Deacon to lead Universal Prayers: \_\_\_\_\_ (If no deacon, name of reader)

## Communion Rite

Number of ministers for: \_\_\_\_\_ The Body of Christ: \_\_\_\_\_ The Precious Blood: \_\_\_\_\_

## Concluding Rite (Announcements take place after the Prayer after Communion.)

Announcements:  Yes  No If "yes", who will read them: \_\_\_\_\_

## Pictures (choose only one option)

How will pictures be taken:  Individual or  Group

## Music (Please list songs/music planned for this liturgy w/composer.)

Confirmandi Procession:  
(if applicable)

Entrance Procession:

Penitential Act: **Sprinkling Rite during Gloria**

Gloria:

Responsorial Psalm:

Gospel Acclamation:

Song(s) during Anointing:

Preparation of the Gifts:

Holy, Holy, Holy:

Memorial Acclamation:

Great Amen: **Recited**

Lord's Prayer:

Lamb of God:

Communion Song(s):

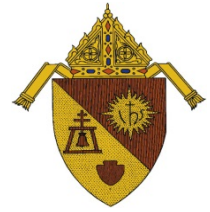
Concluding Song:

## Special Instructions:

Please minimize altar servers to no more than four. No more than two deacons. Incense will be used at the discretion of the presider in consultation with the pastor. If the Mass is being celebrated in two languages, the Gospel will be proclaimed in both languages respectively.

**DIocese OF SAN BERNARDINO**  
**OFFICE OF THE BISHOP**  
**OFFICE OF DIVINE WORSHIP**

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**CONFIRMATION LITURGY PLANNING**

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The purpose of this form is to assist the Office of the Bishop to prepare for your Confirmation Liturgy. This is to also inform your parish of the liturgical needs and assist you to properly prepare. Sufficient time and thought should be taken in completing the form. Please complete all questions.

The Episcopal Master of Ceremonies will assign one or more Diocesan Masters of Ceremonies to your Confirmation. The Master of Ceremonies is the person directing the actual liturgy. He or she may contact you prior to the Confirmation in order to clarify any questions or concerns.

Please arrange for 4 altar servers (male and female) to serve. They must arrive 30 minutes prior to the scheduled time of the liturgy. The Master of Ceremonies will assign their tasks (thurifer, crucifer, and candle bearers) and rehearse with them prior to the liturgy.

The information contained in this form is important to the Bishop in his preparation for the liturgy.

For questions or concerns,  
please contact **John Koss in the Office of Divine Worship at (909) 475-5340**

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**Basic liturgical requirements:** thurible, boat, charcoal, incense, processional cross, two processional candles, Lectionary with Readings (in bilingual celebrations then for example English and/or Spanish), Book of Gospels, two copies of the Universal Prayer with opening and closing prayer (one copy for celebrant/Presider, one copy for deacon/reader), chalice, communion plates and cups, purificators, corporal, bowl, pitcher of water, and towel for washing of hands, cruet with water, bread and wine, a bowl with sliced lemons, a pitcher and towel, and an additional small towel. A sufficient number of bowls with water and branches for the Sprinkling Rite should also be prepared.

**Notes regarding music:** The Gospel alleluia (or acclamation) is sung both before and after the proclamation of the Gospel if the Bishop is the celebrant. For most Episcopal Liturgies, incense will be used by the Bishop at the beginning of Mass, by the deacon or priest proclaiming the Gospel, and by the Bishop during the Preparation of the Offerings (Offertory). Music ministers should continue singing the Entrance Processional music during the complete incensation of the altar at the beginning of the Mass; they can stop when the Bishop moves to the Presider's Chair. During the Preparation of the Offerings, the music should continue until after the assembly has been incensed.

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**Please return the attached Episcopal Liturgy Planning Form to the  
Office of Divine Worship  
two weeks prior to your scheduled Confirmation.**

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Diocese of San Bernardino – Office of Divine Worship  
1201 E. Highland Avenue – San Bernardino, CA 92404  
Phone: (909) 475-5340 – Fax: (909) 474-4915 - Email: [jkoss@sbdiocese.org](mailto:jkoss@sbdiocese.org)